

STATE OF NEW JERSEY

| In the Matter of Taylor Crawford, Correction Officer Recruit (S9988U) | FINAL ADMINISTRATIVE ACTION OF THE CIVIL SERVICE COMMISSION |
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| CSC Docket No. 2018-180 | Examination Appeal |
| | ISSUED: September 6, 2018 (JH) |

Taylor Crawford requests that her application for the Correction Officer Recruit (S9988U) examination be processed.

By way of background, the subject examination was announced on May 1, 2017 with a closing date of May 31, 2017. The appellant filed an application for the subject test on May 22, 2017. By notice dated June 28, 2017, the Division of Agency Services indicated that the appellant failed to submit the requisite application processing fee.

On appeal, Crawford contends that "the FAQs on the [Civil Service Commission] website [indicated that] anybody that receives government assistance, Social Security, etc., was exempt from pay[ing] the processing fee. I also sent the information to the address given to me." In support of her appeal, she provides a copy of her Supplemental Security Income award letter.

CONCLUSION

N.J.A.C. 4A:4-2.17(d) provides that an applicant for an open competitive examination will be granted a waiver of the fee if the applicant provides documentation showing that, as of the closing date, he or she is receiving General Assistance benefits, benefits under the Work First New Jersey Act or Supplemental Security Income. Proof must consist of one of the following:

- 1. General Assistance -- a copy of the applicant's benefits identification card (if one was issued) or a letter from the applicant's local municipal welfare director.
- 2. Work First New Jersey Act -- a copy of the applicant's Families First card.
- 3. Supplemental Security Income -- a copy of the applicant's latest annual award letter or proof of the applicant's Medicaid identification number for S.S.I. benefits

In the present matter, the appellant has provided evidence showing that she receives Supplemental Security Income benefits. Accordingly, she should be provided with a fee exemption for her application for S9988U.

ORDER

Therefore, it is ordered that this request be granted, the appellant's application be processed and the appellant be scheduled for a make-up examination.

This is the final administrative determination in this matter. Any further review should be pursued in a judicial forum.

DECISION RENDERED BY THE CIVIL SERVICE COMMISSION ON THE 5TH DAY OF SEPTEMBER, 2018

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Deirdré L. Webster Cobb Chairperson Civil Service Commission

Inquiries and Correspondence Christopher S. Myers Director Division of Appeals and Regulatory Affairs Civil Service Commission Written Record Appeals Unit P.O. Box 312 Trenton, New Jersey 08625-0312

c: Taylor Crawford Kelly Glenn